



2025 Request for Proposals

Competitive grants will be awarded to nonprofit child abuse prevention programs, facilities and organizations within the U93 listening area, and throughout the Michiana region. Grant funds must be used for the prevention of child abuse. The total dollar amount of grants awarded will be determined by the proceeds available from Roofsit 2025. Applicants may request any amount and submit multiple applications, although historically, most grants awarded have been for \$5,000 or less.

Eligible Applicants

- Must be located within the U93 listening area that includes St. Joseph, LaPorte, and Elkhart counties in Indiana, as well as Cass and Berrien counties in Michigan.
- Must have nonprofit status with a valid 501(c)3 IRS determination letter.
- Must provide child abuse and/or neglect prevention services.

Proposal Guidelines

- Maximum of three single-sided, single-spaced 8-1/2 x 11 pages, 12-point type, including narrative, project budget and contact information.
- Include a brief cover letter signed by the agency's executive director (does not count toward page limit).
- Narrative should include a brief history/description of the organization, credentials of staff providing services, a concise overview of the project as well as expected outcomes from prevention services funded by the grant.
- Clearly describe measurable anticipated proposal outcomes and the associated plan for assessing each outcome.
- Explain how your outcomes will demonstrate success in the prevention of child abuse and neglect.
- Include a line item budget for the project.
- Contact information should include agency name, contact person, telephone and fax numbers, as well as email addresses.
- Also include a copy of the agency's 501(c)3 IRS determination letter (does not count toward page limit).
- Agencies must be able to provide one at least one client success story to share during Roofsit 2026.

Timeline

- Proposals must be received by **November 15, 2025**. Applications received after that date will not be reviewed.
- Successful applicants will be notified by email by December 15, 2025.
- Award checks will be mailed to recipients no later than December 31, 2025.

Reach out with any question and email the completed proposal and attachments to: deanie.kopec@ysbsjc.org
Please put "Roofsit RFP" in the subject line.



Year End Roofsit Grant Evaluation Form for Funds Given in 2024

Name of Organization: _____

Contact Person: _____

Email: _____

Telephone Number: _____

Please provide an assessment of your project. In preparing your evaluation, please adhere to the following guidelines.

- Questions not applicable to your project should be marked N/A.
- Your completed report should not exceed two pages.
- Submit your evaluation by **December 1, 2025**.
- When completed, e-mail this document and the required final project budget to: deanie.kopec@ysbsjc.org.
- Please put "Roofsit Grant Evaluation" in the subject.

1) Briefly describe the original project...if there were significant changes in its implementation, what were they and why...population served...and impact of the project.

2) What underlying issue did the program address? What has been the measurable impact of this project on the population you serve? Describe how you measured the success of the program (e.g. numbers served, outcomes, community indicators, etc.).

3) Highlight both challenges and successes you encountered.

4) Will this project/program continue? How will it be funded?

5) If applicable, please share a personal story of someone who benefited from this program.

6) Please offer any additional comments regarding the grant you feel would be important for the public to know.

Email completed evaluation to **deanie.kopec@ysbsjc.org**. Please put "Roofsit End of Year" in the subject line.